

HOW UPLOAD,DELETE OR CHANGE 'FILE'

iTA'LEEM SERIES: RESOURCES: FILE



IF YOU ARE AN INSTRUCTOR OF A COURSE

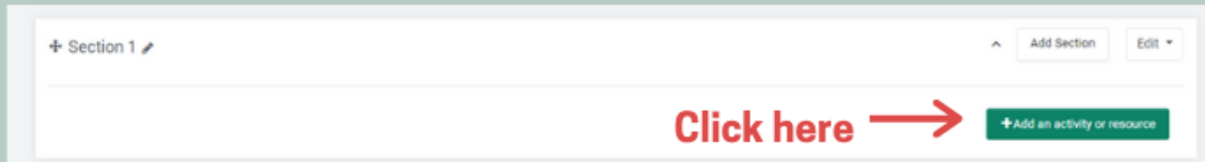
A. Login to iTa'leem:



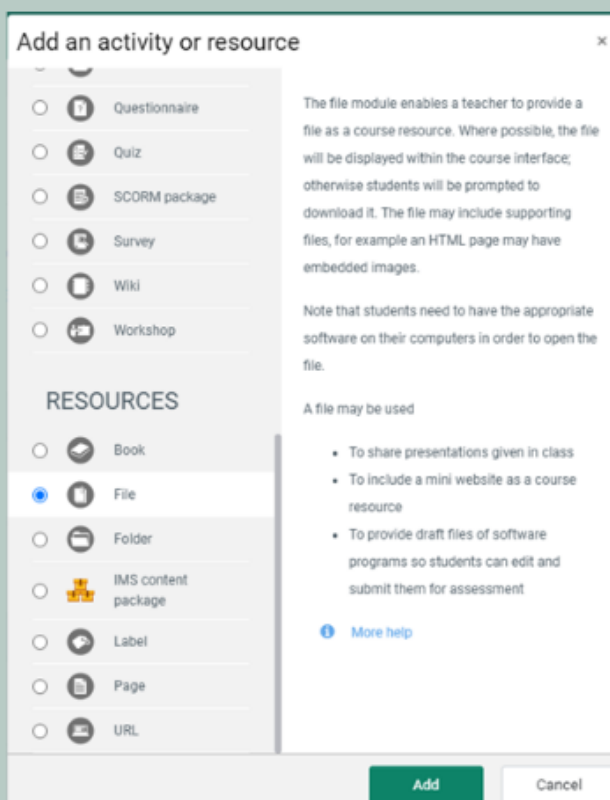
Go to your course by clicking 'My Courses'

B. At the top right corner, click Setting and click 'Turn editing on'

C. Go to the Section where you would like to Add an activity or resources



D. Let's start with uploading your notes



**Scroll down to RESOURCES
and choose File.**

Then click 'Add'

iTA'LEEM SERIES: TO DELETE OR CHANGE A FILE



IF YOU ARE AN INSTRUCTOR OF A COURSE

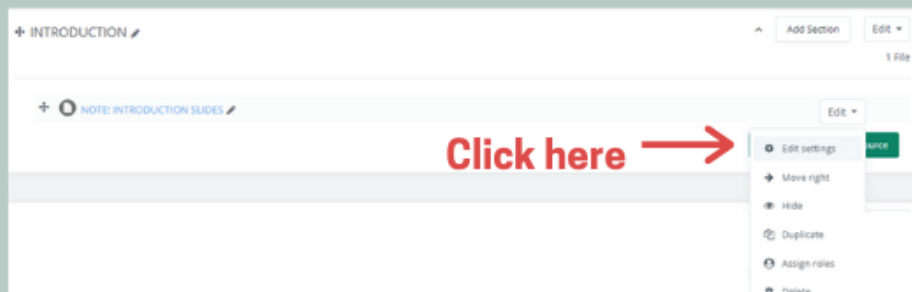
A. Login to iTa'leem:



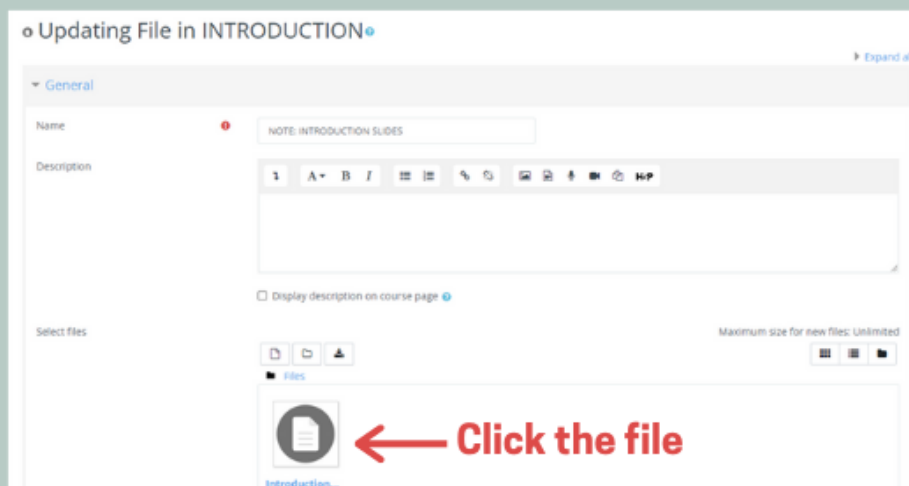
Go to your course by clicking 'My Courses'

B. At the top right corner, click Setting and click 'Turn editing on'

C. Next to the file, go to 'Edit' and click 'Edit Settings'



D. Scroll down and click on the file's icon -- a pop up will appear



Revision #1

Created Fri, Oct 21, 2022 5:51 PM by NOR FARAHIDAH BINTI ZA'BAH

Updated Fri, Oct 21, 2022 5:55 PM by NOR FARAHIDAH BINTI ZA'BAH