

# How to Print Class List

## “ITD, HOW DO I?” TIPS OF THE WEEK : HOW TO PRINT CLASS LIST FROM IIUM PORTAL

The screenshot shows the IIUM Staff Portal interface. The URL is <https://my.iium.edu.my/staff/kuliyah.php>. The page title is "Kuliyah Staff Portal". The main content area contains several tiles: "Course", "Academic", "Print classlist alt.", "Classlist in Excel", "Result Entry", "CAM Entry", "SIS Password C...", "Invigilator", and "Student Grad Au...". A red arrow points from the "Academic" tile to the "Print classlist alt." tile, and another red arrow points from the "Classlist in Excel" tile to the "Classlist in Excel" tile. Three callout boxes provide instructions: 1. "Login to IIUM Staff Portal and navigate to Academic > Kuliyah" (pointing to the Academic menu item in the top navigation). 2. "Click 'Print classlist alt.' to print your class list" (pointing to the "Print classlist alt." tile). 3. "Click 'Classlist in Excel' to download your class list in MS Excel format" (pointing to the "Classlist in Excel" tile). The bottom right corner of the page features the "INFORMATION TECHNOLOGY DIVISION" logo.

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