

Staff Portal

Any information regarding staff portal usage

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- [Menu>Community](#)
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New IIUM Staff Portal

NEW FEATURES & FUNCTION!

Current Hijri and Gregorian date with solat time!

Urgent notifications!

Pay Day Counter!: Know how many days left until your salary banked-in :)

Side Bar Menu: Easy access to main functions!

ITD Twitter feeds!

Quotes of the Day!

IIUM Live Video Streaming!

ICRCG2018
INTERNATIONAL CONFERENCE ON RELIGION, CULTURE AND GOVERNANCE IN THE CONTEMPORARY WORLD
المؤتمر العالمي في الدين والثقافة والحكومة في العالم المعاصر
3rd - 4th OCTOBER 2018
KIRKHS, IIUM Gombak
icrcg2018conf.iium.edu.my

PAY DAY COUNTDOWN
15 Days
Current: 2018-10-25
Next: 2018-11-22

Your account phone no: 01159254528
Change

For Staff: You may try out the new staff portal by going to this link ibnubaitar.iium.edu.my/staff. Use your IIUM email. [twitter.com/i/web/status/1...](https://twitter.com/i/web/status/1011111111111111111)

QUOTES FOR THE DAY
ERIC BUTTERWORTH

ICRCG2018 International Conference on Religion, Culture and Governance In The Contemporary World

Community
MSI
Academic
MyApps
ICT Service Desk
Knowledge Management
Administrator

Notification
KCDIO/System
No notification

ITD Twitter Feeds

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Creating ICT Services Help Desk Report

"ITD, HOW DO I?" TIPS OF THE WEEK : CREATING ICT SERVICES HELP DESK REPORT THROUGH IIUM STAFF PORTAL

The screenshot shows the IIUM Staff Portal at my.iium.edu.my/staff/servicedesk.php. The interface includes a sidebar menu, a dashboard with a 'Create New Request' button, a 'Create New Ticket' form, and a ticket status section. Five numbered steps are overlaid on the image:

- 1** Login to IIUM Staff Portal and go to ICT Service Desk Menu
- 2** Click Create New Request to create a new report regarding any ICT services issue
- 3** Type your ICT services request/issue and click "Submit Request"
- 4** Wait until ITD ICT Services Help Desk assign you a ticket number
- 5** You can check your ticket status & update any information required here.

The 'Create New Ticket' form contains the following information:

- Information:** Mohd Farisalharesi Bin Mohd Yaziz, farisal@iium.edu.my, 3877
- Request:** Enter your request or issues here
- Submit Request** button

The ticket status section shows:

- AWAITING REQUEST TO APPROVE**
- REQUEST ID:** 673
- Issue:** I Cannot Print to RICOH Photocopy machine

A table at the bottom shows ticket status:

Ticket No	Created on
140160	20-Aug-2019

INFORMATION TECHNOLOGY DIVISION

Menu > Community

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QUOTES FOR THE DAY
ERIC BUTTERWORTH

ITD Twitter Feeds

For Staff: You may try out the new staff portal by going to this link ibnubaitar.iium.edu.my/staff. Use your IIUM email. twitter.com/i/web/status/10313128

PAY DAY COUNTDOWN
15 Days
Current: 2018-10-25
Next: 2018-11-22

Your account phone no: 01159254528
[Change](#)

Community
MSI
Academic
MyApps
ICT Service Desk
Knowledge Management
Administrator

KCDIO/System
No notification

Notification
Status
Notification

03:31:28 PM
KIRKHS 1440H
Subhan: 5:50pm, Zohor: 1:06pm, Asar: 4:16pm, Maghrib: 7:07pm, Syak: 8:16pm

Mohd Farisalhaari Bin Mohd Yaziz
Home > Dashboard

Menu > MSD

The screenshot displays the Management Service Division Staff Portal dashboard. The left sidebar contains a menu with options: Home, Community, MSD (highlighted with a yellow star), Academic, MyApps, ICT Service Desk, Knowledge Management, and Administrator. The main content area features several widgets: '2018 LEAVE BAL...' showing 22 Days, 'TIME IN' and 'TIME OUT' both showing 'No time in/out', and 'CTD POINT' showing 55. Below these are 'Annual Leave 2018' and 'Absence/Leave History Details' sections, each with a donut chart and a legend. The 'Annual Leave 2018' chart includes a legend with Entitlement, Taken Days, Current Balance, and Previous Carry Forward, and an 'Apply for Leave' button. The 'Absence/Leave History Details' chart includes a legend with Annual Leave, Unplanned Leave, Substitutional Leave, Training or Annual Camp, Official Duty, Sick Leave, and Others. Red arrows point from green text boxes to specific areas: 'You can review your bookmarked announcement, notification or advertisement here!' points to the Notification widget; 'Check your TIME IN & TIME OUT here!' points to the TIME IN and TIME OUT widgets; 'Check your latest CTD Point here!!!' points to the CTD POINT widget; 'Hover your mouse to this area to know the total of your Annual Leave' points to the Annual Leave 2018 chart; 'Click Here to Apply Annual Leave!' points to the 'Apply for Leave' button; and 'Hover your mouse to this area to know the total of your Absence/Leave History Details!' points to the Absence/Leave History Details chart. A large yellow starburst graphic with the text 'MENU > MSD' is overlaid on the bottom right. The footer includes copyright information for Information Technology Department, International Islamic University Malaysia, and social media icons for Facebook, Twitter, YouTube, and Instagram.

Management Service Division Staff Portal

Management Service Division > Dashboard

2018 LEAVE BAL... 22 Days

TIME IN No time in

TIME OUT No time out

CTD POINT 55

Notification

You can review your bookmarked announcement, notification or advertisement here!

Check your TIME IN & TIME OUT here!

Check your latest CTD Point here!!!

Annual Leave 2018

Absence/Leave History Details

Entitlement

Taken Days

Current Balance

Previous Carry Forward

Apply for Leave

Annual Leave

Unplanned Leave

Substitutional Leave

Training or Annual Camp

Official Duty

Sick Leave

Others

Hover your mouse to this area to know the total of your Annual Leave

Click Here to Apply Annual Leave!

Hover your mouse to this area to know the total of your Absence/Leave History Details!

MENU > MSD

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International Islamic University Malaysia

Facebook Twitter YouTube Instagram

Microsoft Azure (Staff)

How to Activate Microsoft Azure account?

The screenshot shows the IIUM Staff Portal at my.iium.edu.my/staff/appsystem.php. The left sidebar contains the following menu items:

- ICT Service Desk
- Online Resources
- Administrator

The main content area is titled "List of All Application's" and includes a "Sort By" dropdown set to "Ascending" and a "View By Owner" dropdown set to "INFORMATION TECHNOLOGY...". Below these are tabs for "ACADEMIC / TEACHING & LEARNING", "ADMINISTRATIVE / UNIVERSITY STRATEGIC", "STUDENT", and "DEVELOPMENT".

A navigation path is highlighted in blue boxes:

- Log to IIUM Staff Portal>My Apps>Administrative / University Strategic
- Register your LIVE IIUM email
- Login to Microsoft Azure
- Download your free software!

Below the path, a list of applications is shown, with two red curved arrows pointing to "Software Free Download" and "Subscribe to Microsoft Office 365":

- IIUM e-Meeting
- IIUM Staff Webhosting
- IIUMWebhosting
- OnTrack
- Registration New Staff
- Reset Email/HURIS Password for Staff
- Reset Microsoft Office365 Password
- Software Free Download
- Subscribe to Microsoft Office 365
- Unlock Email/HURIS Account for Staff

SIS/CAM Entry Password Reset

“ITD, HOW DO I?” TIPS OF THE WEEK : CHANGING SIS(CAM ENTRY) PASSWORD DUE TO EXPIRED PASSWORD OR FORGOT PASSWORD THROUGH IIUM STAFF PORTAL

← → ↻ <https://my.iium.edu.my/staff/kulliyyah.php> ☆ ⓘ

Apps ISDS Mobile update Wireless MyIIUM email AirWave clearpass mgt Guest! MSDNAA HURIS 10.0.0.149/qms3/q... Undergraduate MY APPS

Menu

Home

Comm...

MSD

KCDIO

Academic

Google Scholar

Student Information System

Kulliyyah

MyApps

ICT Service Desk

Online Resou...

Administrator

Academic

Google Scholar

Student Information System

Kulliyyah

Login to IIUM Staff Portal and navigate to Academic > Kulliyyah

SIS Reset

Reset password SIS

More info ⓘ

SIS Passw...

Change password for SIS

More info ⓘ

SIS Passw...

Change password for SIS

More info ⓘ

Invigilator

Invigilator Slip

More info ⓘ

Student Gr...

Student Graduation Audit/Study

More info ⓘ

ITD Portal (...)

Class List, Mark Sheet, CLAV M

More info ⓘ

ect. Slip In...

Individual lect. s

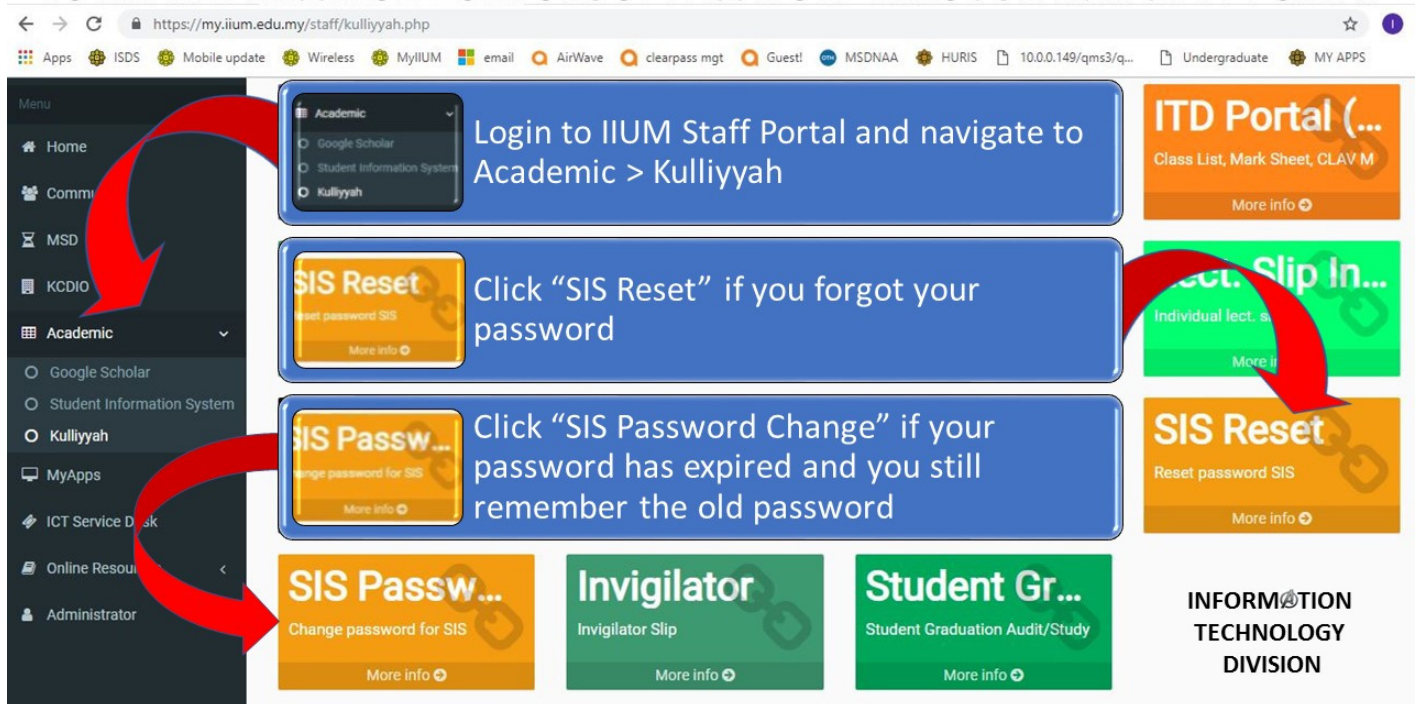
More info ⓘ

SIS Reset

Reset password SIS

More info ⓘ

INFORMATION TECHNOLOGY DIVISION



Information Technology Division

How to Print Class List

“ITD, HOW DO I?” TIPS OF THE WEEK : HOW TO PRINT CLASS LIST FROM IIUM PORTAL

The screenshot shows the IIUM Staff Portal interface. The left sidebar contains a search bar and a menu with options: Home, Community, MSD, KCDIO, Academic (selected), Google Scholar, Student Information System, Kulliyah, MyApps, ICT Service Desk, Online Resources, and Administrator. The main content area is titled 'Kulliyah Staff Portal' and displays a grid of tiles. A red arrow points from the 'Academic' menu item in the sidebar to the 'Academic' tile in the grid. Another red arrow points from the 'Print classlist alt.' tile to the 'Classlist in Excel' tile. On the right side, three blue callout boxes provide instructions: 1. 'Login to IIUM Staff Portal and navigate to Academic > Kulliyah' (pointing to the sidebar menu). 2. 'Click “Print classlist alt.” to print your class list' (pointing to the 'Print classlist alt.' tile). 3. 'Click Classlist in Excel” to download your class list in MS Excel format' (pointing to the 'Classlist in Excel' tile). The bottom right corner of the page features the 'INFORMATION TECHNOLOGY DIVISION' logo.

https://my.iium.edu.my/staff/kulliyah.php

Kulliyah Staff Portal

Course
Schedule for course
More info

Academic
More info

Print classlist alt.
Print list of student.
More info

Classlist in Excel
Export the list in Excel
More info

Result Entry
Enter result
More info

CAM Entry
Enter carry mark
More info

SIS Password C...
Change password for SIS
More info

Invigilator
Invigilator Slip
More info

Student Grad Au...
Student Graduation Audit/Study
More info

Academic
Google Scholar
Student Information System
Kulliyah

Login to IIUM Staff Portal and navigate to Academic > Kulliyah

Click “Print classlist alt.” to print your class list

Click Classlist in Excel” to download your class list in MS Excel format

INFORMATION TECHNOLOGY DIVISION

Going Abroad Self-Registration

"ITD, HOW DO I?" TIPS OF THE WEEK : GOING ABROAD SELF -REGISTRATION (IIUM EMAIL)



31 APPS
ADMINISTRATIVE / UNIVERSITY STRATEGIC

GOING ABROAD TO THESE COUNTRIES? FILL IN OUR IIUM "GOING ABROAD SELF-REGISTRATION" FORM SO THAT YOUR EMAIL CAN BE ACCESSED DURING YOUR STAY THERE.

ADMINISTRATIVE / UNIVERSITY STRATEGIC

- Alfresco - IDMS
- Asset Declaration
- Change Email Password
- EDMS
- Going Abroad Self-Registration
- HURIS

TURKEY
SOUTH AFRICA
RUSSIA
NIGERIA
INDIA

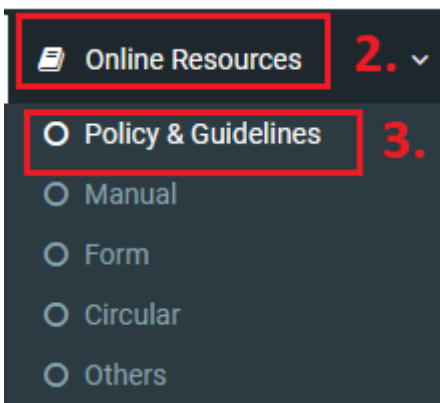
LOG IN TO IIUM STAFF PORTAL AND GO TO MYAPPS>ADMINISTRATIVE / UNIVERSITY STRATEGIC>GOING ABROAD SELF-REGISTRATION

"LEADING THE WAY"

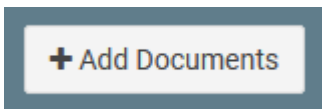
INFORMATION TECHNOLOGY DIVISION

Online Resources

1. Log in to the MyIIUM Staff Portal [<click here>](#).
2. From the left sidebar, click Online Resources.
3. Choose any resources you want to add. For example Policy Guidelines.



4. On the right top, click the button Add Documents.



5. Before adding the details of the document, please save the document on any platform such as [Google Drive](#), [One Drive](#), and others. Please make sure the document link is public.
6. Fill up the form. The URL refers to step number 5.
7. Click the button add document to save the details.

Add Document's

Title


URL

Description

Audience

Type

Owner

 Add Documents