

# Introduction to Microsoft OneDrive Training

هتاكربو هلاله محروم كئيلع مالسل

Dear All Staff,

Microsoft OneDrive is a cloud storage provided by Microsoft when you activate your LIVE IIUM email account. Microsoft OneDrive works similar to other well-known consumer cloud storage options, such as Dropbox, Google Drive and iCloud. Compared to other providers, the OneDrive storage for IIUM staff and students is currently **1TB per account**.

In view of this, the ITD has arranged an online briefing sessions as follows:

## DOWNLOAD THE RECORDING HERE!

It is hoped that all staff can take this opportunity to learn the functionality of OneDrive and to take advantage of what it can offer.

Note: Kindly activate your LIVE IIUM email account to access OneDrive. Click here to read the infographic.

Any inquiries, please WhatsApp ICT Services Help Desk WhatsApp Hotline at 016-9832415 or email [servicedesk@iium.edu.my](mailto:servicedesk@iium.edu.my).

Thank you.

**Information Technology Division**

---

Revision #5

Created Thu, Oct 7, 2021 4:52 PM by MOHD FARISALHARISI BIN MOHD YAZIZ

Updated Wed, Mar 19, 2025 1:29 PM by FAZILAH BT. BASARUDDIN