

How to Send Email to a Group in Gmail Without Showing Recipients

When sending group emails on Gmail, without the proper settings, all list members will see the address of every other person in the group. This might not sit well with people who are conscious about their privacy. So, if you are wondering how to send email to a group in Gmail without showing recipients, here is how you can do this.

- When composing a mail, in the To field, type Undisclosed recipients followed by your own email address within angle brackets. For example, Undisclosed recipients myaddress@gmail.com
- After that, select the bcc field. If you can't find the bcc option, you can use the keyboard shortcut Ctrl+Shift+B (Windows) or Command+Shift+B (Mac) to display the Bcc field.
- Once done, you can add recipient emails by group or individually and then send.

Revision #1

Created Fri, Nov 1, 2024 11:33 AM by FAZILAH BT. BASARUDDIN

Updated Wed, Mar 19, 2025 12:05 PM by FAZILAH BT. BASARUDDIN