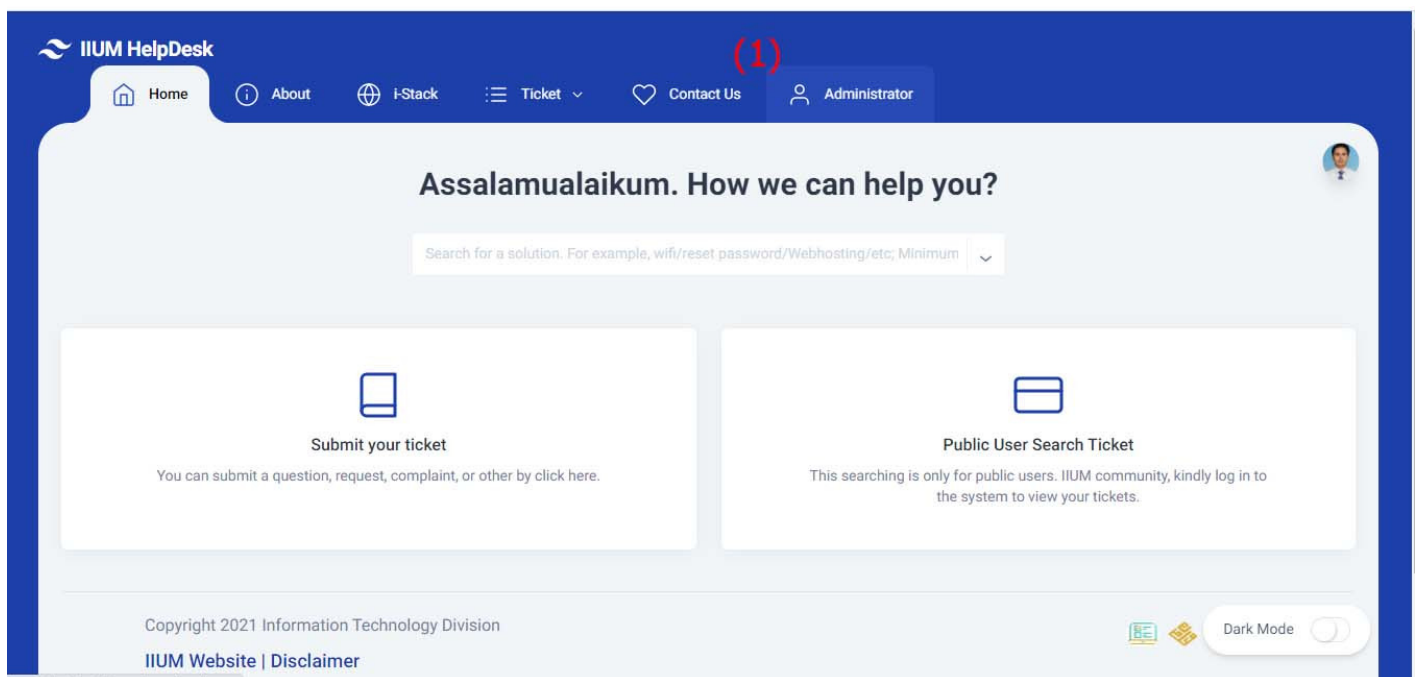
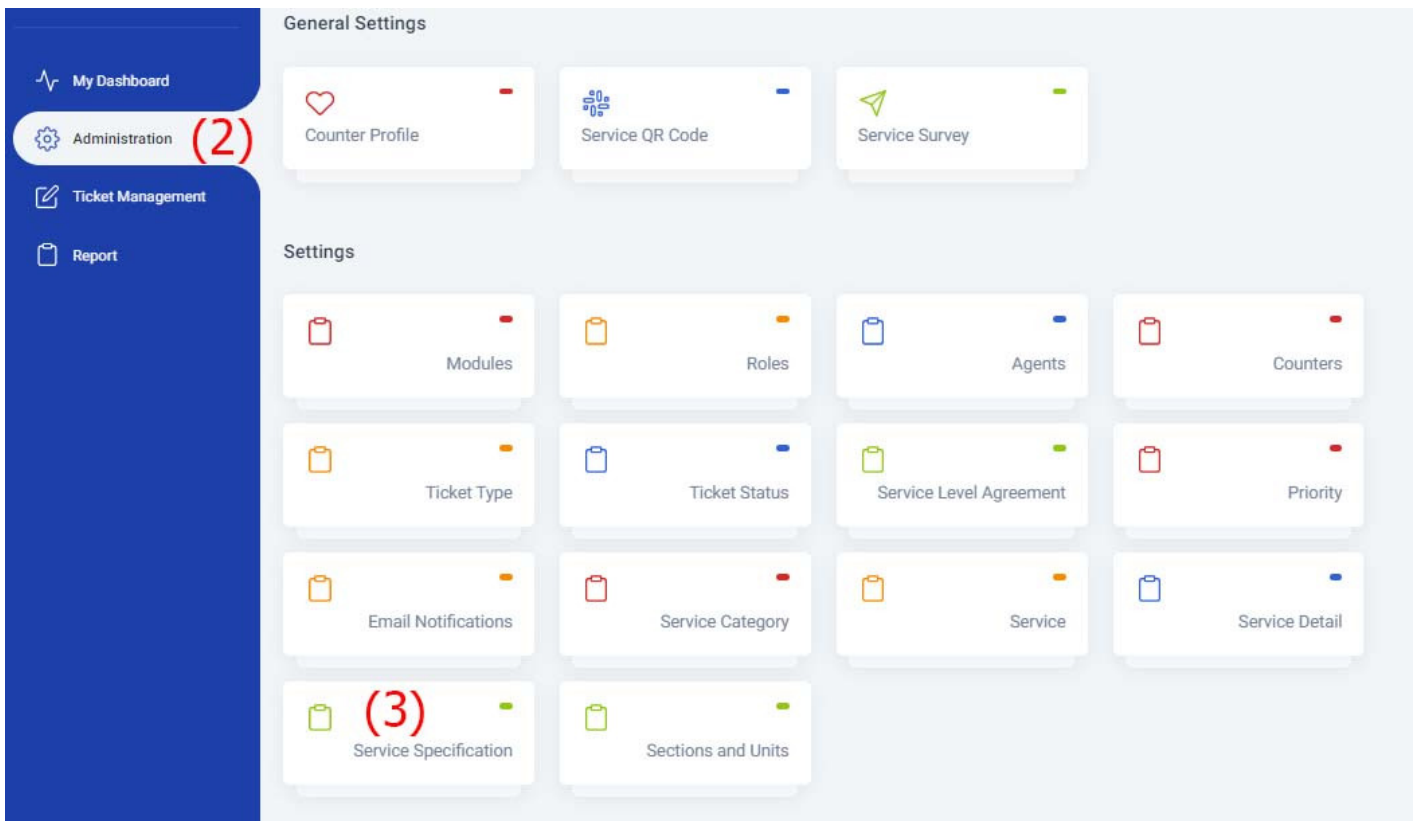


# Super Admin / Manager / Supervisor - Manage Service Specification

1. Click Administrator Tab

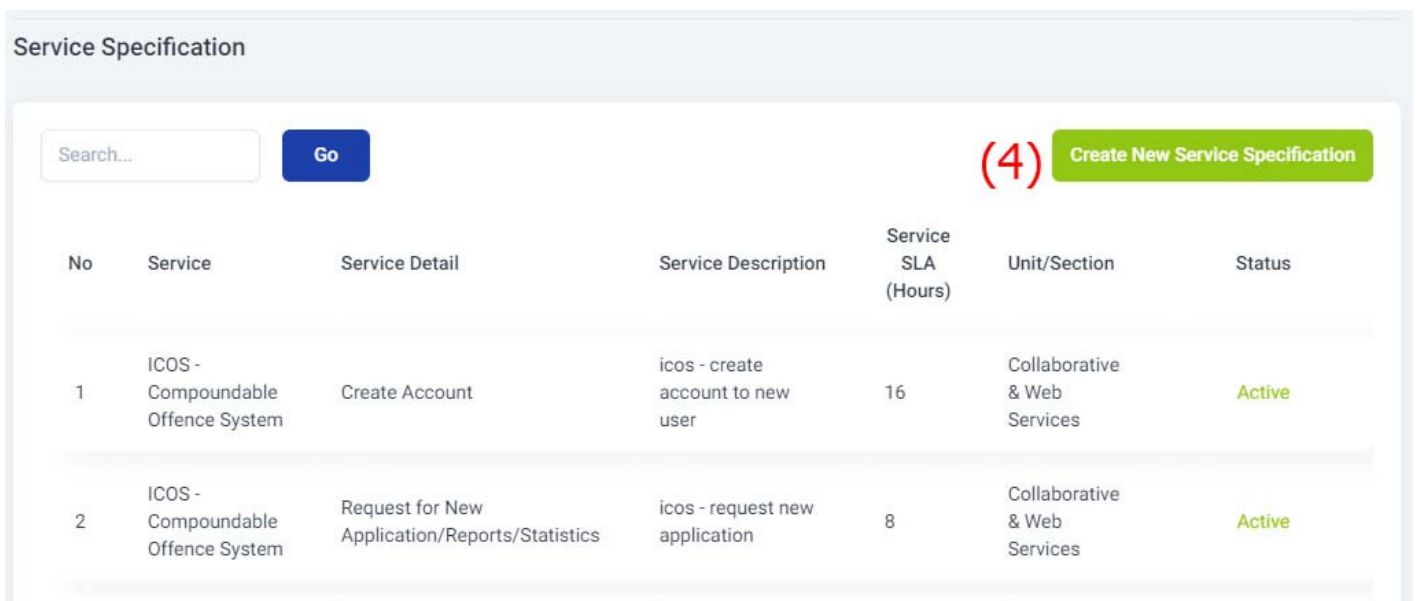


2. Click Administration Menu
3. Click Module Service Specification



## Create New Service Specification

4. Click button Create New Service Specification



5. Key in Service Specification details

6. Click Submit button

## Service Specification

Service

Details

SLA (Working Hours)

(5)

\* Service Description

(6)

## Update Service Specification

7. Click Service Specification from the list

| Service Specification                  |                                    |                                                |                                   |                                                                 |                              |        |
|----------------------------------------|------------------------------------|------------------------------------------------|-----------------------------------|-----------------------------------------------------------------|------------------------------|--------|
| <input type="text" value="Search..."/> |                                    | <input type="button" value="Go"/>              |                                   | <input type="button" value="Create New Service Specification"/> |                              |        |
| No                                     | Service                            | Service Detail                                 | Service Description               | Service SLA (Hours)                                             | Unit/Section                 | Status |
| 1                                      | ICOS - Compoundable Offence System | Create Account                                 | icos - create account to new user | 16                                                              | Collaborative & Web Services | Active |
| 2                                      | ICOS - Compoundable Offence System | Request for New Application/Reports/Statistics | icos - request new application    | 8                                                               | Collaborative & Web Services | Active |

8. Update Service Specification Details

9. Click Update button

### Service Specification

---

\* Service

ICOS - Compoundable Offence System



\* Detail

Create Account



SLA (Working Hours)

16

(8)



\* Service Description

icos - create account to new user

\* Status

ACTIVE



Update

(9)

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Revision #2

Created Wed, Mar 16, 2022 12:56 PM by MOHD. ZULKIFLI BIN NAWAWI

Updated Wed, Aug 6, 2025 11:38 AM by FITRATUL NOVIDA BINTI DASRIZAL